To: Provincial / Territorial Associations
National Training & Development Centres

From: Mathieu Boucher, Director of Performance Development
Kathy Dufour, Development Coordinator

Date: November 24th, 2016

Re: **National Level MTB Commissaire course**

Cycling Canada would like to coordinate a National Level MTB Commissaire course. We are sending this form to see your interest. The course would be presented in English or French, depending of the candidates interest.

ELIGIBILITY REQUIREMENTS (National Level MTB Commissaire course):
In order to be considered a candidate for National Commissaire, the person must be a minimum of 18 years of age at time of application. The person must also have held the status of Provincial A Level Commissaire in the applied cycling sport for a minimum of 2 years.

The person shall also have received a favorable review from the Provincial Chief Commissaire, or other provincially recognized competent authority for commissairing matters, in the province/territory in which they reside.

Eligibility Policy: http://www.cyclingcanada.ca/coaches-officials/commissaires-resources/

REGISTRATION PROCEDURE:
Eligible candidates must complete the attached application form and return to Cycling Canada along with the registration fee.

Registration fee (Nat Road Course): $125.00
We require a minimum of 6 candidates to hold the course and registration will be capped at a maximum of 12 candidates. Registration forms will be accepted in the order that they are received.

The registration deadline is January 15th, 2017. Candidates will receive confirmation as registrations are received.

ACCOMMODATION & TRAVEL:
Candidates are responsible for their own costs and arrangements associated with travel, accommodation and meals. CC is exploring the availability of affordable room rates at a local hotel. We will communicate the hotel information in the coming week.

- PLEASE CIRCULATE TO POTENTIAL COURSE CANDIDATES -